



ELECTORAL COMMISSION OF ZAMBIA

CHECKLIST OF DOCUMENTS REQUIRED WHEN LODGING NOMINATIONS FOR THE 2026 GENERAL ELECTION

A. REQUIRED DOCUMENTS FOR PRESIDENTIAL CANDIDATE

1. A duly completed Nomination Form (Form GEN 2)
 - a. Receipt as proof of payment of prescribed election fee (nomination fee) – To be PAID BY PRESIDENTIAL CANDIDATE ONLY
 - b. Supported by AT Least 100 Registered Voters from Each Province (1,000 supporters in total) – ONLY APPLICABLE TO THE PRESIDENTIAL CANDIDATE
2. An affidavit attesting that the person is qualified for election as President sworn before a Commissioner for Oaths (Form Gen 4)
3. National Registration Card (Original and Certified Copy)
4. Voters Card (Original and Certified Copy)
5. A grade twelve certificate or its equivalent – Copy Verified by Examinations Council of Zambia (Zambia Qualifications Authority to determine equivalence).
6. A statutory declaration of assets and liabilities (Form GEN 5 – Attach a typed Statement of the candidates Assets and Liabilities).

7. Valid Tax Clearance certificate (certified copy) or Proof of having made arrangements for the payment of taxes which are satisfactory to the appropriate tax authority.
8. Adoption Certificate if sponsored by a political
9. A declaration of compliance with the Electoral Code of Conduct (Form Gen 6).
10. Aspiring candidate's photograph measuring 32 x 25 mm on a clear/uniform background.

The items listed above constitute the required documents for filing a nomination for a presidential candidate. For the full qualifications of a presidential candidate, please refer to Article 100 of the Constitution of Zambia (Amendment) Act No. 2 of 2016, Section 30 of the Electoral Process Act No. 35 of 2016, and Regulation 11 of the Electoral Process (General) Regulations.

B. REQUIRED DOCUMENTS FOR RUNNING MATE

1. A duly completed Nomination Form (Form GEN 3)
2. An affidavit attesting that the person is qualified for election as a Running Mate sworn before a Commissioner for Oaths (Form Gen 4)
3. National Registration Card (Original and Certified Copy)
4. Voters Card (Original and Certified Copy)
5. A grade twelve certificate or its equivalent – Copy Verified by Examinations Council of Zambia (Zambia Qualifications Authority to determine equivalence where need arises).
6. A statutory declaration of assets and liabilities (Form GEN 5 – Attach a typed Statement of the candidates Assets and Liabilities).

7. Valid Tax Clearance certificate (certified copy) or Proof of having made arrangements for the payment of taxes which are satisfactory to the appropriate tax authority.
8. Adoption Certificate if sponsored by a political party
9. A declaration of compliance with the Electoral Code of Conduct (Form Gen 6).
10. Aspiring candidate's photograph measuring 32 x 25 mm on a clear/uniform background

The items listed above constitute the required documents for filing a nomination for a running mate. For the full qualifications of a presidential running mate, please refer to Article 100 of the Constitution of Zambia (Amendment) Act No. 2 of 2016, Section 30 of the Electoral Process Act No. 35 of 2016, and Regulation 11 of the Electoral Process (General) Regulations.

C. REQUIRED DOCUMENTS FOR NATIONAL ASSEMBLY

1. A duly completed nomination form (Form Gen 7):
 - a. Receipt as proof of payment of prescribed election fee (nomination fee)
 - b. Fifteen supporters who are registered voters within that particular constituency.
2. An affidavit attesting that the person is qualified for election as a Member of Parliament (Form Gen 8);
3. National Registration Card (Original and Certified Copy);
4. Voters Card (Original and Certified Copy);
5. A grade twelve certificate or its equivalent – Copy Verified by Examinations Council of Zambia (Zambia Qualifications Authority to determine equivalence);
6. A statutory declaration of assets and liabilities (Form GEN 5 – Attach a typed Statement of the candidates Assets and Liabilities);
7. An Adoption Certificate if sponsored by a political party,
8. A duly completed declaration of compliance to the Electoral Code of Conduct (Form GEN 6); and
9. Aspiring candidate's photograph measuring 32mm x 25mm on a clear/uniform background.

The items listed above constitute the required documents for filing a nomination for National Assembly election. For the full qualifications of a candidate contesting national assembly election, please refer to Articles 70 and 71 of the Constitution of Zambia (Amendment) Act No. 2 of 2016, Section 31 of the Electoral Process Act No. 35 of 2016, and Regulation 12 of the Electoral Process (General) Regulations.

D. REQUIRED DOCUMENTS FOR MAYORAL/COUNCIL CHAIRPERSON

1. A duly completed Nomination Form (Form Gen 9);
 - a. Receipt as proof of payment of prescribed election fee (nomination fee).
 - b. Fifteen (15) supporters who are registered voters within that particular District.
2. A duly completed affidavit attesting that the person is qualified for election as a Mayor/ Council Chairperson (Form Gen 10);
3. National Registration Card (Original and Certified Copy)
4. Voters card (Original and Certified Copy);
5. A grade twelve certificate or its equivalent – Copy Verified by Examinations Council of Zambia (Zambia Qualifications Authority to determine equivalence where need arises).
6. A statutory declaration of assets and liabilities (Form GEN 5 – Attach a typed Statement of the candidates Assets and Liabilities);
7. An Adoption Certificate if sponsored by a political party
8. A duly completed Declaration of Compliance to the Electoral Code of Conduct (Form GEN 6);
9. Has a certificate of clearance showing the payment of Council taxes;
10. Aspiring candidate's photograph measuring 32 x 25 mm on a clear/uniform background.

The items listed above constitute the required documents for filing a nomination for Mayoral/ Council Chairperson election. For the full qualifications of a candidate contesting Mayoral/ Council Chairperson election, please refer to Article 154 of the Constitution of Zambia (Amendment) Act No. 13 of 2025, Section 33 of the Electoral Process Act No. 35 of 2016, and Regulation 13 of the Electoral Process (General) Regulations.

E. REQUIRED DOCUMENTS FOR A COUNCILOR

1. A duly completed Nomination form (Form Gen 11);
 - a. Receipt as proof of payment of prescribed election fee (nomination fee).
 - b. Nine (9) supporters registered in the ward (registered voters).
2. A duly completed affidavit attesting that the person is qualified for election as a Councillor (Form Gen 12);
3. National Registration Card (Original and Certified Copy) or Resident Permit (Original and Certified Copy);
4. A grade twelve certificate or its equivalent – Copy Verified by Examinations Council of Zambia (Zambia Qualifications Authority to determine equivalence where need arises).
11. An Adoption Certificate if sponsored by a political party,
12. A duly completed Declaration of Compliance to the Electoral Code of Conduct (Form GEN 6);
13. Has a certificate of clearance showing the payment of Council taxes;
14. Aspiring candidate's photograph measuring 32 x 25 mm on a clear/uniform background.

The items listed above constitute the required documents for filing a nomination for Councillor election. For the full qualifications of a candidate contesting Councillor election, please refer to Article 153 of the Constitution of Zambia (Amendment) Act No. 2 of 2016, Section 33 of the Electoral Process Act No. 35 of 2016, and Regulation 14 of the Electoral Process (General) Regulations.

F. ADDITIONAL NOTES - INTERPRETATION OF THE A GRADE 12 CERTIFICATE OR ITS EQUIVALENT

i. *Zambian School Certificate*

For one to be said to have a Grade 12 qualification, one must possess a Zambian School Certificate. To qualify for a school certificate, one must have the following:

- Passes in five subjects inclusive of English and at least Two credits in any other subjects; or*
- Passes in six subjects inclusive of English and at least one credit in any other subject.*

ii. *General Certificate of Education (GCE)*

Candidates who pass in at least one subject are awarded a GCE. For GCE to qualify to be a Grade 12 equivalent, one must possess the following:

- GCE with five subjects, inclusive of English and at least Two Credits in any other subjects; or*
- GCE with six subjects, inclusive of English and at least One Credit.*

Note: *For those who have been rewriting one or two subjects, they need to acquire the number of subjects indicated above to meet the Grade 12 Certificate requirement.*

iii. *Form Five (5) Certificate*

A Form Five (5) Certificate with all the requisite number of subjects.

iv. *Foreign Qualifications*

Secondary or High School Certificate obtained from other countries must be verified and endorsed by the Examination Council of Zambia or Zambia Qualifications Authority that the qualification(s) meet the international standard for a Grade 12 qualification.